



Office of the Supreme President



National Cemetery Wreath Laying Check List

1. Approach Adopted Cemetery and request list of names.
2. Review the Overall Listing and compile a List of “Greek” Names with Gravesite Number and location
3. Organize a Cemetery “walkthrough” to locate gravesites with Greek sounding names.
4. Prepare Tabulation with Name, Gravesite Number and Location
5. Order the Wreaths. Coordinate with AHEPA HQ.
6. Prepare Binders with Cemetery and Wreath Laying Instructions
7. Issue an announcement to local AHEPA, DOP, SOP, MOA, Church and Hellenic Organizations with the date and time of wreath laying. Encourage participation by young children of members.
8. Prepare a Spreadsheet of Volunteers with Cemetery Section Assignments.
9. Arrange for delivery of wreaths at a specific site (Church, auditorium etc)
10. Separate the wreaths in batches consistent with the number of Gravesites in each Cemetery Section
11. Arrange for pickup of wreaths and Wreath Laying Binders by each Section Leader
12. Organize a gathering of Wreath Layers for final Instructions and picture taking.
13. Organize a picnic or a barbecue for the wreath layers after the wreath laying.